

To: AP Students
From: Mrs. Dulgerian
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Re: Exam Information
Date: February 1, 2018

Registration for AP EXAMS starts Monday, February 5, 2018. The last day to register is Friday, March 9, 2018. Payment is made in the Spirit Shop.

1. Fill out the registration form.
2. If you pay by check, the check should be made out to REGINA HIGH SCHOOL.
3. Place check or cash in an envelope with this form.
4. Have your name and grade level on the envelope.

The cost of each exam is \$94.00 dollars.

Be sure to read both the refund policy as well as the fee waiver policy (on the reverse side of this form). If you have questions, you can refer to the Bulletin for AP Students and Parents handed out in early January. Do not hesitate to contact me as well.

Additional registration forms are available in the Spirit Shop.

Thank you...

REGISTRATION FORM – AP EXAMS

Name _____ Grade _____

Check # _____ amt. _____ Cash amt. _____

TOTAL NUMBER OF TESTS YOU ARE REGISTERING FOR: _____

Check each exam you are registering for:

- | | |
|---------------------------------|-----------------------------|
| _____ Biology | _____ Human Geography |
| _____ Calculus AB | _____ Psychology |
| _____ Chemistry | _____ Spanish Language |
| _____ English Language & Comp | _____ US Govt. and Politics |
| _____ English Literature & Comp | _____ US History |
| _____ European History | |

AP EXAMINATION REFUND POLICY

Due to the fact that many students were cancelling an AP test so close to the date of the test, the following policy has been established and must be adhered to by the AP Coordinator:

If a student chooses not to take the AP test, the student **MUST** submit in writing notification of such to the AP Coordinator. The following schedule must be followed:

1. A 100% refund will be given only if test materials have not yet been ordered.
2. A 75% refund will be given up to 3 weeks before the date of the exam.
3. A 50% refund will be given up to 2 weeks before the date of the exam.
4. A 25% refund will be given up to 1 week before the date of the exam.
5. Any cancellation after one (1) week before the test results in **NO REFUND** to the examinee.

ELIGIBILITY FOR A FEE REDUCTION

The following table lists annual family incomes by family size, at 185 percent of the poverty level. If the AP student's family's income did not exceed the amount listed in the appropriate row and column, he or she qualifies for an AP Exam fee reduction.

Size of Family Unit	Annual Family Income*	Annual Family Income* for Alaska	Annual Family Income* for Hawaii
1	\$22,311	\$27,861	\$25,461
2	\$30,044	\$37,537	\$34,540
3	\$37,777	\$47,212	\$43,438
4	\$45,510	\$56,888	\$52,337
5	\$53,243	\$66,563	\$61,235
6	\$60,976	\$76,239	\$70,134
7	\$68,709	\$85,914	\$79,032
8	\$76,442	\$95,590	\$87,931
Each add'l family member add:	\$7,733	\$9,676	\$8,899

* The figures shown under family income represent amounts equal to 185 percent of the 2017-18 federal income poverty guidelines established by the U.S. Department of Health and Human Services. These levels were published in the *Federal Register*, Vol. 82, No. 67, 4/10/17, pp. 17182-84.